CHAMPNEYS HEALTH RESORTS

JOB DESCRIPTION

JOB TITLE:	Waiter/Waitress
HOURS:	Full-time
RESPONSIBLE TO:	Restaurant Manager and Restaurant Supervisor
RESPONSIBLE FOR:	To provide and maintain efficient and courteous service of food and beverages, to Champneys standards
PLACE OF WORK:	Champneys Health Resort, Henlow

MAIN DUTIES AND RESPONSIBILITIES

1. To participate in the restaurant and room service in accordance with the requirements and practices of the food and beverage department.

2. To prepare all mise-en-place required for the tables and stations before each service.

3. To ensure the service and pantry areas are clean and tidy before, during and after the service.

4. To contribute to a good working environment by being punctual, polite and co-operative with your colleagues.

5. Responsible for maintaining a high standard of work performance and conduct at all times.

6. To gain working knowledge of calorific values and basic nutrition in order to advise guests on diet.

7. To have a working knowledge of each days menus in order to answer guests queries.

8. To be pleasant and helpful to guests without familiarity.

9. To deal with guests comments and complaints initially and report these to the person in charge.

10. To inform the person in charge of any non-resident guests or club members using the restaurant (so that they can be billed).

11. Responsible for maintaining a high standard of personal hygiene and appearance (full uniform must be worn whilst on duty).

12. To be fully conversant with the resorts/departments fire and bomb procedure.

13. Responsible for reporting any health and safety hazards, immediately to the senior person on duty.

14. Responsible for attending all departmental and training meetings when required.

15. To assist with the setting up and service of additional functions/parties when required.

16. Responsible for performing any other related duties as assigned by the senior person on duty.

17. To observe Health all Safety at Work and other company policies and procedures at all times

If you are a dedicated, motivated and positive individual with the highest levels of customer care, then we would very much like to hear from you.
Please forward your CV with a covering letter detailing your suitability for the role to HenlowRestaurant@champneys.com

PLEASE BE ADVISED THAT IF YOU HAVE NOT HAD A RESPONSE WITHIN 14 DAYS, YOUR APPLICATION HAS BEEN UNSUCCESSFUL. Thank you for applying.